

LOGAN UNIVERSITY

JOB POSTING

Logan University is comprised of the College of Chiropractic and the College of Health Sciences and blends the perfect balance of tradition with innovation. Established in 1935, Logan College of Chiropractic is one of the largest and most respected chiropractic colleges in North America. Through the College of Health Sciences, Logan offers master's degrees in sports science and rehabilitation, and nutrition and human performance that are accredited by the Higher Learning Commission of North Central. Other program offerings include undergraduate coursework including an Accelerated Science Program to help students complete their basic science coursework at an accelerated pace, offered in both online and on-campus formats, and two baccalaureates degrees- A Bachelor of Science degree in Human Biology and a Bachelor of Science degree in Life Science.

Logan's 112-acre wooded campus is located in Chesterfield, MO, a quiet residential suburb of St. Louis. Its low student-to-faculty ratio provides more personalized instruction, which is most conducive to effective learning. MSNBC has selected Logan's campus as an editor's pick of one of "America's Most Beautiful College Campuses." Logan offers an outstanding benefits package to eligible employees including free chiropractic care. Learn more about Logan University at www.logan.edu.

Interested candidates please send resume to: resumes@logan.edu

Job Title: Maintenance/Painter Full Time

SUMMARY: The job of the maintenance / painter is to be under the direction of the Maintenance Supervisor maintaining general maintenance along with painting throughout Logan's campus

PRINCIPLE DUTIES AND RESPONSIBILITIES:

1. Assist in carpentry repair of doors, walls, and shelving.
2. Assist in all minor repairs including adjusting tables.
3. Prep and paint walls, doors, equipment and other structural surfaces. Using brushes, rollers and spray gun.
4. Assist in snow removal when required, on a yearly basis.
5. Assist with lawn mowing and weed eating when necessary.
6. Maintain clean, safe and orderly work sites.

COMPETENCIES: To perform the job successfully, an individual should have good interpersonal and written communication skills, including negotiation and presentation skills. Must be able to interact with people at several different levels in the University in a professional manner. Must react well under pressure. Must have good project management skills and be able to complete projects on time, within budget and within deadline. Must be able to prioritize and plan work activities.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum of high school diploma or general education degree (GED) must be able to read technical information, compose a variety of documents, and/or facilitate group discussions: and or solve practical problems. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: Painting, general maintenance and snow removal.

Computer Skills: To perform this job successfully, an individual should have general knowledge of computers including word processing and spreadsheets.

Certificates, Licenses, Registrations: None required

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and to use hands to type on computer, operate office equipment and handle books, files, documents, etc. Must be able to talk and hear to answer phones and when assisting others. The employee is occasionally required to stand, walk, reach with hands and arms, climb or balance, and to stoop or kneel. The employee must occasionally lift objects weighing from 10 – 50 pounds and possibly up to 100 pounds. Close vision needed to use computer. Must have distance vision and depth perception for safety purposes.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment in this position is characteristic of a normal office environment. The noise level in the work environment is usually moderate.

NOTE: This job description in no way states or implies that these are the only duties to be performed the employee will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

An employee is expected to assist and provide coverage for coworkers during peak periods, vacation days or sick days at all locations, and to work with administration in the attainment of the University's missions and goals.